

# Dalata Hotel Group Subject Request Form

## Subject Access Request

<b>Name:</b>	
<b>Email Address:</b>	
<b>Postal Address:</b>	
<b>Telephone*:</b>	
<b>Information sought in as much detail as possible:</b>	

\*We may need to contact you to discuss your Access Request

**Important:** A copy of your proof of identity and a copy of proof of address may be required to ensure the person making this request is acting legitimately.

Signature: .....

Date: .....

Print Name: .....

<b>Checklist: Have you:</b>	<b>Yes</b>
Completed the Access Request Form in full?	
1) Attached a photocopy of proof your identity and address?	
2) Signed and dated the Access request Form?	

If you have ticked **No** to any question above, we regret we cannot process your request.

Please return this form to:

Data Protection, Dalata Hotel Group plc, 3 Arkle Rd, Sandyford Business Park, Dublin 18, D18 C9C5 or  
dataprotection@dalatahotelgroup.com.